

Comberton Crusaders Football Club



Comberton Crusaders FC
Constitution

Affiliated to
Cambridgeshire Football Association

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(adopted at the AGM of 26th June 2002; amended at the AGMs of 9th July 2003, 4th July 2005, 6th June 2006 and 13th July 2010)

1. NAME

The club shall be called **Comberton Crusaders F.C.** (the Club)

2. OBJECTS

The objects of the Club shall be to promote the playing of association football by children and young adults up to the age of 18 years from Comberton and the surrounding district and community participation in the same.

3. STATUS OF RULES

These rules (the Club Rules) form a binding agreement between each member of the Club.

4. RULES AND REGULATIONS

(a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.

(b) No alteration to the Club Rules shall be effective without the agreement of a majority of at least three-quarters of the members present at a General Meeting.

(c) The club must adopt and abide by policies as required from time to time by The Football Association and affiliated Youth Leagues. These policies must include but are not limited to, Codes of Conduct, the Equal Opportunities and Anti-Discrimination, The Respect Campaign, Child Protection Policies with ISA/CRB checks on adult club members.

5. CLUB MEMBERSHIP

(a) The members of the Club from time to time shall be those persons listed in the Register of Players which shall be maintained by the Club Secretary, who will be classified as Junior Members, and the parents or guardians of Junior Members together with members of the Committee of the Club, who will be classified as Adult Members.

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Only Adult Members will be entitled to vote at General Meetings of the Club.

- (b) Membership of the Club shall be open to anyone interested in football on application, regardless of sex, age, disability, ethnicity, sexual orientation, religion or other beliefs. However, limitation of membership according to available finances is allowable on a non-discriminatory basis.
- (c) The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- (d) Any person who wishes to be a player must apply on the Membership Application Form and deliver it to the Club. Player registration shall be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Register of Players.
- (e) The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members. In the event of a player's resignation or expulsion, his or her name shall be removed from the Register of Players.
- (f) The Football Association and parent County Association shall be given access to the Register of Players on demand subject to the provisions of the Data Protection Act 1998.

6. ANNUAL MEMBERSHIP FEE

- (a) The annual fee payable by each player shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.
- (b) The Club Committee shall have the authority to levy further subscriptions from the players as are reasonably necessary to fulfil the objects of the Club.

7. RESIGNATION AND EXPULSION

- (a) A player shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A player whose annual membership fee or further subscription is more than 3 months in arrears shall be deemed to have resigned.
- (b) The Club Complaint and Disciplinary Procedures are set out in the Appendix to the constitution.
- (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

8. CLUB COMMITTEE

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice-Chairperson, Treasurer, Secretary, Assistant

Secretaries, Club Coach, Child Protection Officer, Recruitment Officer, Fund Raising Officer, Publicity Officer and Kit and Equipment Officer elected at an Annual General Meeting, plus the manager of each Club team.

(b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Club Chairperson or in their absence the Club Secretary. The quorum for the transaction of business of the Club Committee shall be five.

(c) Decisions of the Club Committee at meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

(d) Any member of the Club Committee supported by two other Club Committee members may call a meeting of the Club Committee by giving not less than 14 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.

(e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

(f) Save as provided for in the Rules and Regulations of the Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

9. ANNUAL AND SPECIAL GENERAL MEETING

(a) An Annual General Meeting (AGM) shall be held in each year to: (i) receive a report of the activities of the Club over the previous year; (ii) receive an audited report of the Club's finances over the previous year; (iii) elect the members of the Club Committee; (iv) consider any other business.

(b) Nominations for election of Adult Members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing Adult Members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.

(c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five Adult Members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

(d) The Secretary shall send to each Adult Member written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.

(e) The quorum for a General Meeting shall be eight.

(f) The Club Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each Adult Member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

10. CLUB TEAMS

At its first meeting following each AGM, the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team.

11. CLUB FINANCES

(a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

(b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club. All surplus income or profits shall be re-invested in the Club. No surpluses or assets will be distributed to members or third parties.

(c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

(d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time.

(e) The Club Property, other than the Club Account, footballs, kit and other items relating to individual club teams, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.

(f) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.

(g) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly-elected Custodian or the existing Custodians as

directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.

(h) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

(i) Property and Funds

- (i) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.
- (ii) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- (iii) The Club may also in connection with the sports purposes of the Club:
 - (a) sell and supply food, drink and related sports clothing and equipment;
 - (b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - (c) pay for reasonable hospitality for visiting teams and guests;

12. DISSOLUTION

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to one or more of the following:

- (a) to another Club with similar sports purposes which is a registered charity; and/or
- (b) to another Club with similar sports purposes which is a registered CASC; and/or
- (c) to the Club's governing body for use by them for related community sports.